



Dr. D. Y. Patil College of Architecture, Akurdi, Pune-44
SECTOR NO.29, NIGDI-PRADHIKARAN, AKURDI, PUNE-44

NOTICE

Meeting of Internal Quality Assurance Cell

IQAC Meeting No-1

This to inform all IQAC member of Dr. D Y Patil College of Architecture Akurdi Pune to remain present for the following meeting.

Date: 7/01/2022

Time: 3:30pm

Venue: Lecture Hall (501)

Agenda of the Meeting

Agenda	Description	Responsibility
1	To merge AC to IQAC	Ar.Dhananjay Chaudhari
2	Installation of IQAC	Ar. Dhananjay Chaudhari
3	Discussion on responsibilities of IQAC members	Ar. Dhananjay Chaudhari
4	Discussion about time, frequency of IQAC meetings in each academic year.	Ar. Dhananjay Chaudhari
5	Discussion On arranging a Session for a Faculty on a NAAC Way Forward.	Ar.Raksha Bongirwar
6	Arranging a session for CO Po Mapping and Attainment Calculation for A Faculty	Ar.Raksha Bongirwar
7	Discussion on Guest Lecture and Webinar	Ar.Chhaya Tirvir
8	Teaching Plan for Academic Year 2021-22	Ar.Raksha Bongirwar
9	Academic Plan	Ar.Sunita Kothari
10	Any Other Point	-

IQAC Co-ordinator

IQAC Co-ordinator
Dr. D. Y. Patil College of Architecture
Akurdi, Pune - 411044.

Dr. D Y Patil Pratishthan's
Padmashree Dr. D Y Patil College of Architecture,
Akurdi Pune

Principal

PRINCIPAL
Dr. D. Y. Patil
College of Architecture
Akurdi, Pune - 411044.



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MINUTES OF MEETING

Agenda 1:

AC and IQAC to be combined. Discussions were made regarding the requirements for the conversion as well as the merger of existing AC with IQAC. The current members have all agreed to it.

Agenda 2:

Along with the duties of the designated post, the composition of the IQAC was discussed. According to the standards established by the National Assessment and Accreditation Council, it is agreed that the IQAC will be composed of the members listed below. The members of IQAC are as follows:

Sr.no	Role	Name of the Member	Affiliation
1	Management Represenatative	Dr.Niraj Vyawahare	Director
2	Chairperson	Prof.Dhananjay Chaudhari	Principal
3	Senior Teacher	Ar.Chhaya Tirvir	Vice Principal
4	IQAC Coordinator	Raksha Bongirwar	Associate Professor
5	NAAC Co-ordinator	Avanti Gole Nikhil Mehare	Associate Professor Associate Professor
6	Academic External Expert	Ar.Mahaveer Patil	Architect
7	Industry Expert	Ar Uday Kulkarni	Architect
8	Teaching Faculty	Ar.Abhijit Marawar Ar.Nupur Chichkhede	Professor Associate Professor
9	Alumni Co-ordinator	Ar.Anita Meskar	Associate Professor
10	Registrar	Mrs Yojana Magdum	Office Superintendent
11	Technical Staff	Mr.Vinod Mohite	Technical Assistant, Computer Lab
12	Accountant	Mr.Amol Done	Accountant
13	Librarian	Mr.Prakash Kamble	Librarian
14	Student Representative	Mr.Omkar Chavan	Student
15	Parent Representative	Shri Ashok Chavan	Parent
16	Alumni Student Representative	Ar.Harshada Wagh	



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Agenda 3:

Discussion on responsibilities of IQAC members. The responsibilities of NAAC Coordinator and IQAC coordinator were discussed in detail. The responsibilities are accepted by concern coordinators.

Agenda 4:

Discussion about time, frequency of IQAC meetings in each academic year. It is decided to hold minimum two meetings per semester, one at the commencement of academic curriculum of the semester and other at the end to take the review of semester conduction

Agenda 5: Discussion on arranging a Session for a Faculty on a NAAC Way Forward.

Review was taken by Principal about the compilation of data, documents by Teachers. Discussion held about identifying and inviting a resource person for 4 days training session on NAAC processes for facilitation of the work by Staff Ar. Dhananjay Chaudhari guided with respect to inviting resource persons from DYPCOE Akurdi Pune Dr. Vinay Kulkarni

Agenda 6: Arranging a session for CO PO Mapping and Attainment Calculation for A Faculty

Training and guidance session on "CO-PO mapping and analysis" & Attainment Calculation for effective assessment and evaluation processes, is to be schedule for all the teaching faculty

Agenda 7: Discussion on Guest Lecture and Webinar

Discussions on Guest speakers to be invited for awareness to - Gender equality, professional practice. Health and Hygiene, Patent Awareness.

Agenda 8:

Teaching plan for academic year 2021-22, Sem - II

2. The revised Teaching Plan schedule for all classes has been finalised.

3. Lesson plan and CO-PO Format has been finalized according to Blooms Taxonomy.



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5. Developing and establishing internal evaluation processes for each subject in both programmes (B.Arch and M.Arch) at appropriate times is explained. The mid-term staff meeting is where the review will be done.

6. Discussion on Programme specific Outcome for the semester

Agenda 9 Academic Plan

Academic Plan finalized for all Semester with all Holidays, Events, Guest Lecture, and Site visit, Workshop.

Ar. Raksha Bongirwar
IQAC Co-ordinator

IQAC Co-ordinator
Dr. D. Y. Patil College of Architecture
Akurdi, Pune - 411044.

Ar. Dhananjay Chaudhari
IQAC Chairperson

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Ref No: Dr.D Y Patil College of Architecture Akurdi Pune/IQAC-1/BARCH 2021-22

Date of Meeting: 07/01/2022

Meeting of IQAC Dr. D Y Patil College of Architecture Akurdi Pune was conducted on 07/01/2022 at 3:30 pm in Lecture hall 501. The following Members were present.

Sr.no	Role	Name of the Member	Signatute
1	Chairperson	Prof.Dhananjay Chaudhari	
2	Senior Teacher	Ar.Chhaya Tirvir	
3	IQAC Coordinator	Raksha Bongirwar	
4	NAAC Co-ordinator	Avanti Gole Nikhil Mehare	
5	Academic External Expert	Ar.Mahaveer Patil	
6	Industry Expert	Ar Uday Kulkarni	
7	Teaching Faculty	Ar.Abhijit Marawar Ar.Nupur Chichkhede	
8	Alumni Co-ordinator	Ar.Anita Meskar	
9	Registrar	Mrs Yojana Magdum	
10	Technical Staff	Mr.Vinod Mohite	
11	Accountant	Mr.Amol Done	
12	Librarian	Mr.Prakash Kamble	
13	Student Represenative	Mr.Omkar Chavan	
14	Parent Representative	Shri Ashok Chavan	
15	Alumni Student Representative	Ar.Harshada Wagh	

Ar.Raksha Bongirwar
IQAC Co-ordinator

IQAC Co-ordinator
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Ar.Dhananjay Chaudhari
IQAC Chairperson

IQAC CHAIRPERSON
Dr. D. Y. Patil College of Architecture
Akurdi, Pune - 411044.



ACTION TAKEN REPORT

IQAC Meeting No: 1 held on 07/01/2022

Sr.No	Description	Action Taken
1	To merge AC to IQAC	All the members of IQAC are welcomed and Felicitated by Principal, Dhananjay Chaudhari.
2	Installation of IQAC	All the members of IQAC are welcomed and felicitated by Principal, Ar.Dhananjay Chaudhari
3	Discussion on responsibilities of IQAC members	Each member is handed over the responsibility and made aware of duties and scope of the respective designation which is agreed by them
4	Discussion about time, frequency of IQAC meetings in each academic year.	4 Meeting per Academic year, two meeting in each semester, one at the commencement and second at Semester end are conducted.
5	Discussion On arranging a Session for a Faculty on a NAAC Way Forward.	It is decided to conduct 4 Days FDP on NAAC Way forward and identified the Resource person for the same.
6	Arranging a session for CO Po Mapping and Attainment Calculation for A Faculty	CO-PO Mapping and Attainment calculation was conducted by Dr.Vinay Kulkarni & Dr.Amita Jajoo for all Staff
7	Discussion on Guest Lecture and Webinar	It is decided to conduct One Day Webinar on Patent Awareness
8	Teaching Plan for Academic Year 2021-22	Teaching Plan formulated according to Blooms Taxonomy.
9	Academic Plan	Academic Calendar Finalized for all Semester with all Holidays, Events, Guest Lecture, and Site visit, Workshop.


Ar. Raksha Bongirwar
IQAC Co-ordinator

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Ar. Dhananjay Chaudhari
IQAC Chairperson

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