



**NOTICE**

**Meeting of Internal Quality Assurance Cell**

**IQAC Meeting No-1**

This to inform all IQAC member of Dr. D Y Patil College of Architecture Akurdi Pune to remain present for the following meeting.

Date: 10/06/2022

Time: 3:30pm

Venue: Lecture Hall (501)

**Agenda of the Meeting**

<b>Agenda</b>	<b>Description</b>	<b>Responsibility</b>
1	Review on Academic Calendar and Class Time Table for next Academic Year 2022-23	Ar.Abhijit Marawar
2	Planning for Conducting COA TRC Faculty Development programme in our College	Ar.Chhaya Tirvir
3	Discussion on Session on Career Guidance	Ar.Avanti Gole
4	Committee formation of Academic Year 2022-23	Ar.Chhaya Tirvir
5	Guest Lecture and Seminar for B.Arch Programme	Ar.Raksha Bongirwar
6	Collaboration with Professional and Educational institutions.	Ar.Raksha Bongirwar
7	Organizing Value Added Course and Certificate Courses for all Students	Ar.Raksha Bongirwar
8	Participation of students in State National level competitions.	Ar.Nikhil Mehare
9	Any Other	-

Dr. D Y Patil Pratishthan's  
Padmashree Dr. D Y Patil College of Architecture,  
Akurdi Pune

  
Ar.Raksha Bongirwar  
IQAC Co-ordinator

**IQAC Co-ordinator**  
Dr. D. Y. Patil College of Architecture  
Akurdi, Pune - 411044.

  
Ar.Dhananjay Chaudhari  
IQAC Chairperson

**IQAC CHAIRPERSON**  
Dr. D. Y. Patil College of Architecture  
Akurdi, Pune - 411044.



## **MINUTES OF MEETING**

### **Agenda 1: Review on Academic Calendar and Class Time Table for next Academic Year 2022-23**

Discussion on Academic Calendar and Time Table of II, III, & IV Year Students

### **Agenda 2: Planning for Conducting COA TRC Faculty Development programme in our College**

Discussion for Conducting National Level COA TRC Faculty Development Programme for our faculty and for other Institute in the month of July.

### **Agenda 3: Discussion on Session for Career Guidance**

Organizing session for career guidance and Higher Studies for graduating students of both the programs. Herberger Institute for Design and Arts at Arizona University.

### **Agenda 4: Committee formation of Academic Year 2022-23**

Ar.Chhaya Tirvir presented compositions of various Statutory and other committees, and its mode of working for AY 2022-23

### **Agenda 5: Guest Lecture and Seminar for B.Arch Programme**

Ar.Raksha Bongirwar discussed about the need of scheduling and conduction of Guest lectures from the Professional field. It is decided to invite Professionals practicing in Design, Construction / Technology and Services fields.

### **Agenda 6: Collaboration with Professional and Educational institutions.**

Importance of Collaboration with Professional and Educational Institution and discussed about the scope and possibility of collaboration for the exchange of ideas amongst the students from different universities. Also discussions about students participations in activities carried out by professional organizations discussed.

### **Agenda 7: Organizing Value Added Course and Certificate Courses for all Students**

Discussion on Organizing Certificate courses and Value added Courses for Students

### **Agenda 8: Participation of students in State National level competitions.**

Role of faculty in identification of competitions, selection students for participation and enrolment and guidance to the students is discussed. Ar.Nikhil Mehare informed about the various completions held at State and National level. It is decided to encourage the students to participate at city, state and national level real life surveys



Dr D Y Patil Pratishthan's

**PADMASHREE DR. D Y PATIL COLLEGE OF ARCHITECTURE**

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and competitions. This could be done by integrating with academic curriculum of fourth and final year courses, such as urban studies, Research in Architecture.

**Agenda 9: Any other**

The meeting was concluded as there was no matter to be discussed.

Ar. Raksha Bongirwar  
IQAC Co-ordinator

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Ref No: Dr.D Y Patil College of Architecture Akurdi Pune/IQAC-1/BARCH 2022-23

Date of Meeting: 10/06/2022

Meeting of IQAC Dr. D Y Patil College of Architecture Akurdi Pune was conducted on 10/06/2022 at 3:30 pm in Lecture hall 501. The following Members were present.

Sr.no	Role	Name of the Member	Signatute
1	Chairperson	Prof.Dhananjay Chaudhari	
2	Senior Teacher	Ar.Chhaya Tirvir	
3	IQAC Coordinator	Raksha Bongirwar	
4	NAAC Co-ordinator	Avanti Gole Nikhil Mehare	
5	Academic External Expert	Ar.Mahaveer Patil	
6	Industry Expert	Ar Uday Kulkarni	
7	Teaching Faculty	Ar.Abhijit Marawar Ar.Nupur Chichkhede	
8	Alumni Co-ordinator	Ar.Anita Meskar	
9	Registrar	Mrs Yojana Magdum	
10	Technical Staff	Mr.Vinod Mohite	
11	Accountant	Mr.Amol Done	
12	Librarian	Mr.Prakash Kamble	
13	Student Representative	Mr.Omkar Chavan	-
14	Parent Representative	Shri Ashok Chavan	
15	Alumni Student Representative	Ar.Harshada Wagh	

Ar.Raksha Bongirwar  
IQAC Co-ordinator

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### ACTION TAKEN REPORT

**IQAC Meeting No: 1** held on 10/06/2022

Sr.No	Description	Action Taken
1	Review on Academic Calendar and Class Time Table for next Academic Year 2022-23	Discussion and Instruction to be given to Academic Team for Smooth Working.
2	Planning for Conducting COA TRC Faculty Development programme in our College	Instruction to be given to COA TRC Co-ordinator for Conducting FDP Programme and identify the Eminent Speaker for FDP.
3	Discussion on Session on Career Guidance	Members of Training and placement cell- Ar Prachiti Dharmik, was given a responsibility to organize a career guidance session
4	Committee formation of Academic Year 2022-23	Committee formed by Vice Principal
5	Guest Lecture and Seminar for B.Arch Programme	Guest Speaker were invited from various field to sensitize the students.
6	Collaboration with Professional and Educational institutions.	Identified the Professional Architect and educational Institution for collaboration
7	Organizing Value Added Course and Certificate Courses for all Students	Instruction given to coordinator to organize the value added course and identify the suitable topic for all students.
8	Participation of students in State National level competitions.	Ar.Nikhil Mehare were directed to guide and identify the students for participation in Competitions.
9	Any Other	-

  
Ar. Raksha Bongirwar  
IQAC Co-ordinator

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