



Dr D Y Patil Prathisthan's
PADMASHREE DR. D Y PATIL COLLEGE OF ARCHITECTURE
Sector No. 29, B/h. Akurdi Railway Station, Nigdi Pradhikaran, Akurdi, Pune - 411044

NOTICE

Meeting of Internal Quality Assurance Cell
IQAC Meeting No: 2

This to inform all IQAC member of Dr. D Y Patil College of Architecture Akurdi Pune to remain present for the following meeting.

Date: 8/03/2022

Time: 3:30pm

Venue: Lecture Hall (501)


Agenda of the Meeting

| Agenda | Description | Responsibility |
|--------|--|------------------------|
| 1 | Review of Minutes of IQAC meeting Conducted on 7/01/2022 | Ar.Dhananjay Chaudhari |
| 2 | Discussion about NAAC | Ar.Dhananjay Chaudhari |
| 3 | Discussion on Academic Formats | Ar.Raksha Bongirwar |
| 4 | Formation of Alumni association. | Ar.Anita Meskar |
| 5 | Responsibilities for documentation and data collection for NAAC | Ar.Raksha Bongirwar |
| 6 | Discussion about Continuous internal evaluation (CIE) method. | Ar.Anita Meskar |
| 7 | Discussion on Skill Development Programme | Ar.Chhaya tirvir |
| 8 | Discussion of conduction of Settlement study for I Year Students | Ar.Chhaya Tirvir |
| 9 | Faculty Participation in Seminar and Workshop | Ar.Dhananjay Chaudhari |
| 10 | Any other Point | - |


Ar.Raksha Bongirwar
IQAC Co-ordinator

IQAC Co-ordinator
Dr. D. Y. Patil College of Architecture
Akurdi, Pune - 411044.

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Akurdi Pune


Ar.Dhananjay Chaudhari
IQAC Chairperson
IQAC CHAIRPERSON
Dr. D. Y. Patil College of Architecture
Akurdi, Pune - 411044.



MINUTES OF MEETING

Agenda 1:

The minutes of meeting held on 07/01/2022 were read and approved

Agenda 2:

Principal Ar. Dhananjay Chaudhari discussed about the institutes preparedness to go for NAAC Accreditation. And to hold an expert's lecture on 'NAAC 'in College of Architecture, for guidance to the Teaching faculty and Nonteaching Staff about the process. Discussions and proposals given by Ar. Dhananjay Chaudhari with regards to the compilation of data and documents.

Agenda 3: Discussion on Academic Formats

Discussion and finalisation on various academic formats like lesson plans, CO PO formats, and site visit reports, pedagogy activity reports, Guest lecture reports, etc.

Agenda 4: Formation of Alumni association

To promote general welfare and to have better interface with passed out students doing meritorious works in practice, it is decided to have Alumni Association Registered. Ar. Anita Meskar, is directed to do the necessary compliance for it with respect to administrative procedure

Agenda 5: Responsibilities for documentation and data collection for NAAC.

Teams of teaching and Non-teaching Faculties are formulated, as per their competence and skills, for compilation of data and processing of documents for the purpose of the NAAC

Agenda 6: Discussion on Skill Development Programme for I Year to V year Architecture Students on the of Building Construction and Material and Architecture Design Subject

Agenda 7: It is decided to propose settlement tours to FY BArch -Salumbare Village students to be given real life exposure of issues in that Village

Agenda 8: Faculty Participation in Seminar and Workshop

Discussion on increasing the faculty participation in seminars and workshops for the purpose of professional development, gaining knowledge and inspiring to deliver better. Teachers were identified for forthcoming seminars and teachers training programs



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Agenda 9: Any other point

The meeting was concluded as there was no matter to be discussed.

All the above Agendas and resolutions are approved by chairperson of IQAC

Ar. Raksha Bongirwar
IQAC Co-ordinator

IQAC Co-ordinator
Dr. D. Y. Patil College of Architecture
Akurdi, Pune - 411044.

Ar. Dhananjay Chaudhari
IQAC Chairperson

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Dr. D. Y. Patil College of Architecture, Akurdi, Pune-44

SECTOR NO.29, NIGDI-PRADHIKARAN, AKURDI, PUNE-44

Ref No: Dr.D Y Patil College of Architecture Akurdi Pune/IQAC-2/BARCH 2021-22

Date of Meeting: 08/03/2022

Meeting of IQAC Dr. D Y Patil College of Architecture Akurdi Pune was conducted on 08/03/2022 at 3:30 pm in Lecture hall 501. The following Members were present.

| Sr.no | Role | Name of the Member | Signature |
|-------|-------------------------------|---|-----------|
| 1 | Chairperson | Prof.Dhananjay Chaudhari | |
| 2 | Senior Teacher | Ar.Chhaya Tirvir | |
| 3 | IQAC Coordinator | Raksha Bongirwar | |
| 4 | NAAC Co-ordinator | Avanti Gole Nikhil Mehare | |
| 5 | Academic External Expert | Ar.Mahaveer Patil | |
| 6 | Industry Expert | Ar Uday Kulkarni | |
| 7 | Teaching Faculty | Ar.Abhijit Marawar Ar.Nupur Chichkhede | |
| 8 | Alumni Co-ordinator | Ar.Anita Meskar | |
| 9 | Registrar | Mrs Yojana Magdum | |
| 10 | Technical Staff | Mr. Vinod Mohite | |
| 11 | Accountant | Mr.Amol Done | |
| 12 | Librarian | Mr.Prakash Kamble | |
| 13 | Student Representative | Mr.Omkar Chavan | |
| 14 | Parent Representative | Shri Ashok Chavan | |
| 15 | Alumni Student Representative | Ar.Harshada Wagh | |

IQAC Co-ordinator

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IQAC Chairperson


IQAC CHAIRPERSON
Dr. D. Y. Patil College of Architecture
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ACTION TAKEN REPORT


IQAC Meeting No: 2 held on 08/03/2022

| Sr.No | Description | Action Taken |
|-------|--|--|
| 1 | Review of Minutes of IQAC meeting Conducted on 7/01/2022 | The minutes of meeting held on 7/01/2022 were read and approved |
| 2 | Discussion about NAAC | Presentation on NAAC Process was conducted by IQAC in meeting room for all Staff. |
| 3 | Discussion on Academic Formats | Academic formats are formulated and it is circulated to all staff for further Teaching Learning Process. |
| 4 | Formation of Alumni association. | Responsibility of Registration Process was handed over to Ar.Anita Meskar |
| 5 | Responsibilities for documentation and data collection for NAAC | Teams for I to VII criteria of NAAC process are formulated and guided by NAAC coordinator and IQAC coordinator |
| 6 | Discussion about Continuous internal evaluation (CIE) method. | Assignments, Market survey, site visit, case studies, models are identified as a type of submission for CIE. |
| 7 | Discussion on Skill Development Programme | It is decided to Conduct Skill development Programme on Building Technology and Material and Architecture Design Subject |
| 8 | Discussion of conduction of Settlement study for I Year Students | Settlement study Location finalized for I Year student Salumbare Village. |
| 9 | Faculty Participation in Seminar and Workshop | It is decided to Send Faculty Member for Seminar and Workshop related to NAAC Accrediation |
| 10 | Any other Point | - |


Ar. Raksha Bongirwar
IQAC Co-ordinator

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Ar. Dhananjay Chaudhari
IQAC Chairperson

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